Today, law firms create, store and manage the vast majority of their information electronically. While new technologies like cloud services and mobile devices increase lawyer and staff productivity and efficiency, they also substantially increase the risk of an external or internal information security breach that would tarnish the firm’s reputation.

As a result, law firms must place increasingly strict controls on client information to protect confidentiality and increase security. Most firms, however, struggle to develop and implement policies and procedures to lock down client information because they have always granted lawyers and staff open access to information to promote collaboration and knowledge management. For many, locking down information on a matter-per-matter basis is simply not a practical option.

Information Audit — Solid Groundwork for Information Security

The Intapp Auditing Package enables law firms to improve information security and governance, without limiting lawyer collaboration or productivity. The package features Intapp Activity Tracker, intelligent, policy-based auditing software that implements passive access control policies and compliance monitoring without enforcing restrictive security. Instead, it monitors activity patterns on sensitive information to identify anomalous behavior that may signify a larger problem or require intervention. With this foundation in place, firms have the future option to extend their investment over time and add active security management capabilities.

The Auditing Package enables firms to:

- Identify Impending Lateral Departure — alerts management of suspicious activity on the DMS or other systems
- Audit Traffic to Personal Emails — alerts management of excessive exports of client documents to personal email
- Monitor High-Risk Matters — provides reports on all activity on sensitive client information (e.g. M&A matters)
- Satisfy HIPAA Auditing Requirements — produces complete logs of internal access to PHI for compliance purposes
- Verify Client Confidentiality — client- or matter-centric reports to verify compliance with client security guidelines
- Automate Notifications of Policies — automates policy communication to reduce administrative load on IT or Risk
- Gain Visibility into Firmwide Information Use — audits information use around set policies to inform future strategy