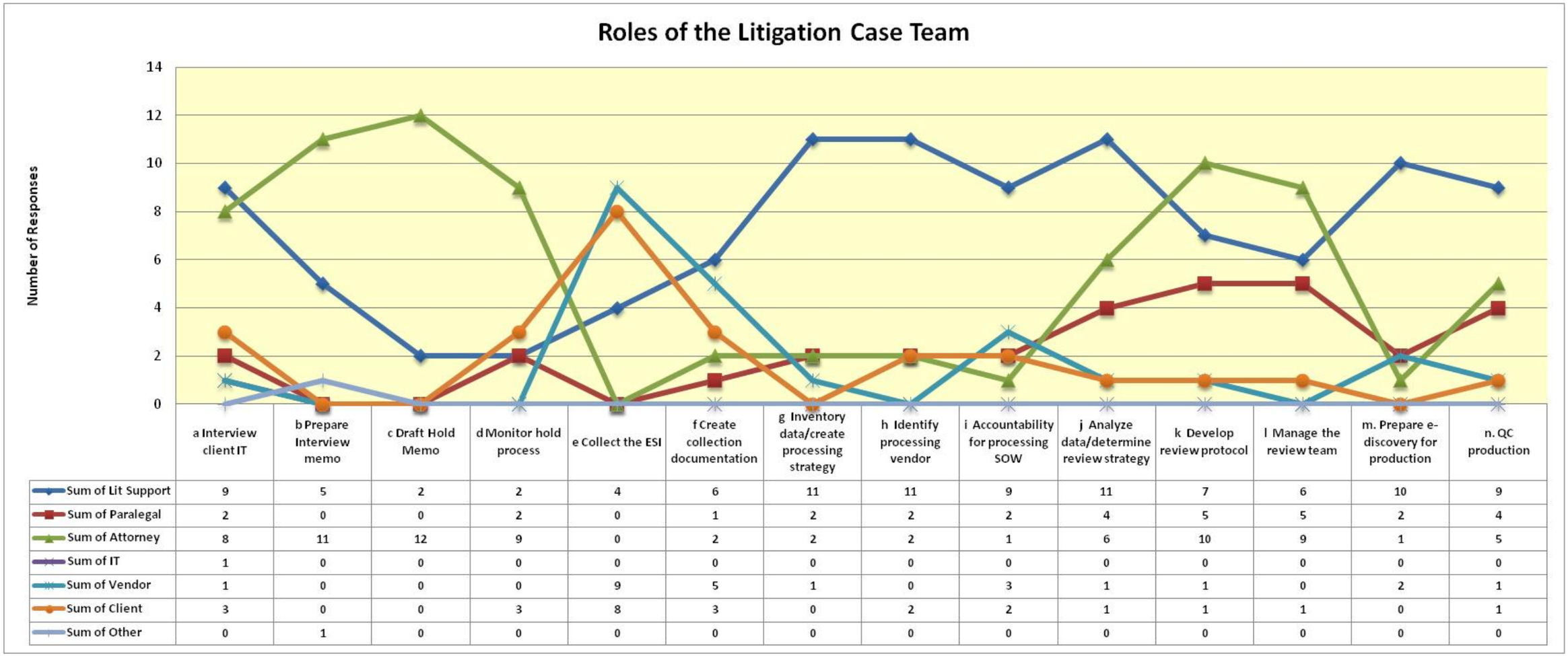
ILTA Pre-Conference Survey



	a Interview client IT	b Prepare Interview memo	c Draft Hold Memo	d Monitor hold process	e Collect the ESI	f Create collection documentation	g Inventory data/create processing strategy	h Identify processing vendor	i Accountability for processing SOW	j Analyze data/determine review strategy	k Develop review protocol	l Manage the review team	m. Prepare e-discovery for production	n. QC production
Sum of Lit Support	9	5	2	2	4	6	11	11	9	11	7	6	10	9
Sum of Paralegal	2	0	0	2	0	1	2	2	2	4	5	5	2	4
Sum of Attorney	8	11	12	9	0	2	2	2	1	6	10	9	1	5
Sum of IT	1	0	0	0	0	0	0	0	0	0	0	0	0	0
Sum of Vendor	1	0	0	0	9	5	1	0	3	1	1	0	2	1
Sum of Client	3	0	0	3	8	3	0	2	2	1	1	1	0	1
Sum of Other	0	1	0	0	0	0	0	0	0	0	0	0	0	0